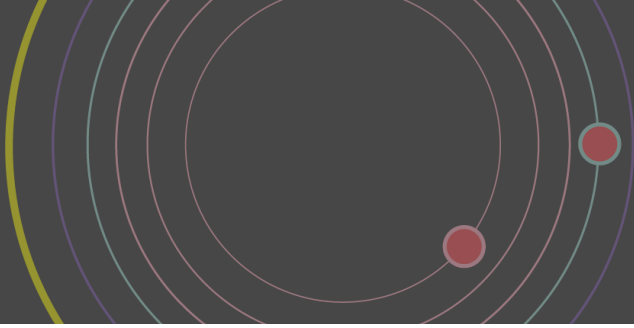


## Implementing ISO 45001:2018

An introduction to the Health and Safety Standard and how our software and services can help.





An effective management system takes more than a single software solution or achieving a certificate for the wall. It takes time, energy, commitment and investment.

Qualsys's software and solutions give businesses the tools and knowledge they need to effectively plan, monitor and improve performance.

We've worked with worldwide brands such as Sodexo, BT and Diageo, as well as hundreds of SMEs, to help them make good practice natural and invisible.

Founded in 1995, Qualsys Ltd is now one of the largest privately-owned governance, risk and compliance software providers in the UK.

Our software solutions are used every day in more than 100 countries across the globe, helping all kinds of businesses meet a wide range of standards and regulations.



[www.qualsys.co.uk](http://www.qualsys.co.uk)

#### Get in touch

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#### Experience across the industry

**Honeywell**



**HYBRID Air  
Vehicles**



**DIAGEO**

**sodexo**

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# 1. Introduction to ISO 45001



Kate Armitage  
Head of Quality

Health and safety tends to get a bad press. Too often it is seen as both an administrative and an operational overhead, something that gets in the way of completing the job quickly, something which can be circumvented when the pressure is really on.

In its introduction, ISO 45001 reminds us of the role top management must play if a H&S management system is to be effective.

These critical success factors include promoting and developing a H&S culture, their need to consult with workers over H&S matters and ensure worker participation in key H&S decisions, the need for them to provide the necessary resources to run an effective H&S management system, and the need for them to ensure H&S is integrated into business as usual.

In this brochure, I've put together the key changes, how you can prepare and tools you can use to tackle ISO 45001.

## 2. 10 key changes

### The changes from BS OHSAS 18001 to ISO 45001

1. The adoption of annex SL, aiding integration with other management systems.
2. Removal of the role of management representative
3. Designed to embed H&S responsibility more widely than just that single individual.
4. The enhanced role top management must play in the operation of their H&S management system
5. The requirement to integrate the H&S system into 'business as usual'
6. The extension of worker consultation and participation
7. The requirement for the organisation to prevent 'ill health' (including psychological health) as opposed to just injuries
8. Explicit recognition that injuries and ill health can result not just from immediate impacts but also from long term impacts
9. The need to consider H&S opportunities, not just H&S risks
10. Major shakeup of terms and definitions. Of the 37 included in ISO 45001 only 3 are identical to those in OHSAS 18001. New definitions include 'worker' and 'workplace'

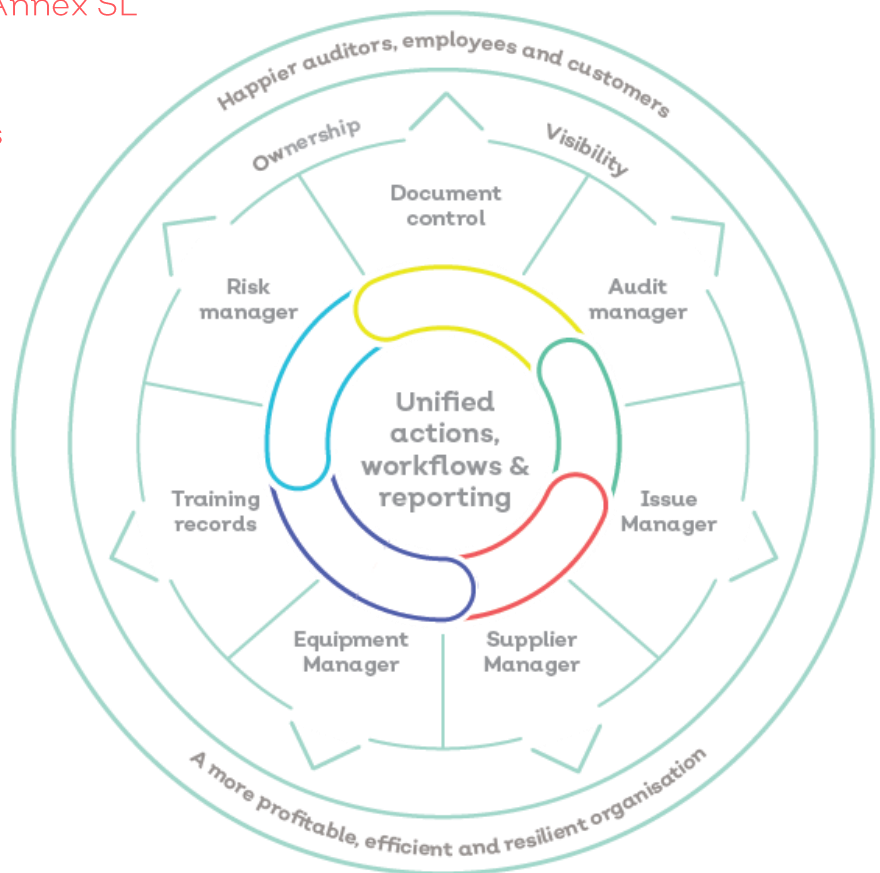
### 3. ISO 45001:2018 software

#### How Qualsys's software and services help you manage ISO 45001

Our software is built around the philosophy that governance, risk and compliance is the responsibility of everyone in the business.

When it comes to the new requirements for ISO 45001, our software helps by:

- Making it easy for leadership to see a picture of the business
- Associate standards, policies and documents with all business processes – for a truly integrated management system which helps with Annex SL
- Provide workers with a system to log risks, issues and incidents from anywhere
- A 'Single Source of Truth' for all health and safety training records, incident management, documents, equipment maintenance records and risks.



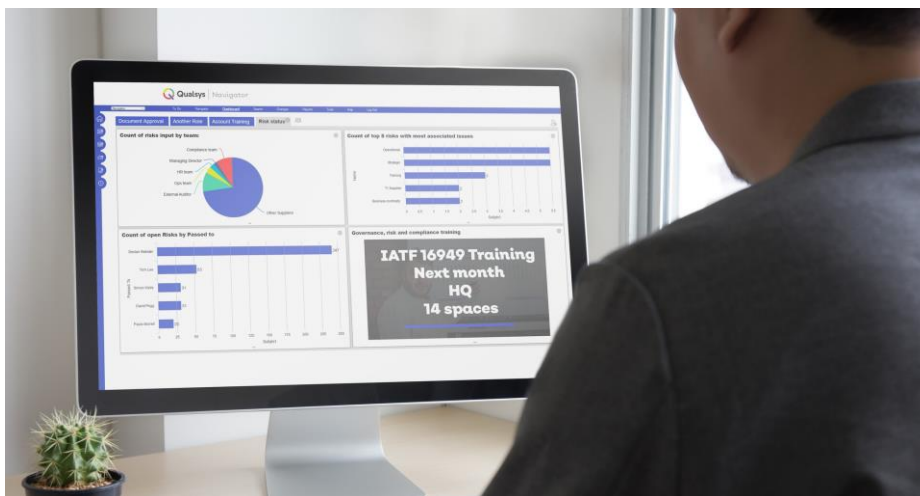


## Business Intelligence Dashboard

Construct bespoke, real-time dashboards to understand governance, risk and compliance trends.

The BI Dashboard enables you to track:

- Governance, risk and compliance KPI metrics
- % rework, process indices, COQ, OTD APQP metrics
- Non-conformities, variation, and much more



### More on the Business Intelligence Dashboard:

1. [Request a demonstration](#)
2. [BI Datasheet](#)
3. [12-month Operational Excellence framework](#)

#### Self service analytics

Track the key performance indicators that matters the most to you and your business with custom widgets.

#### Drill down and through data

Quickly understand issues or exceptional performance in just a few clicks directly from the dashboard.

#### Give leadership a picture

A leadership dashboard enables top management to engage with governance, risk and compliance.

#### Single Source of Truth

Aggregate data from all modules, your ERP, and other technology systems in use across your business.

#### Audit trails for traceability

Document histories and changes are retained for audit purposes and evidence of continuous improvement.

#### Reports and metrics

An extensive range of reports and dashboard views enable fast and easy data interrogation.

#### Improve collaboration

By making it faster and easier to access data from across the business, all teams work more collaboratively.

## Document Manager

Document Manager provides a robust framework for controlling the complete document life-cycle and cascading best practice throughout your business and supply chain.

Plan, communicate and reporting on all:

- Procedures
- ISO 9001:2015 quick start templates
- Technical drawings and designs
- Processes and policies

“In an IT career spanning 20 years, I’ve never worked with a supplier who is as committed to see you succeed as Qualsys.”

Rob Gibson  
EQMS Manager  
Sodexo



More on Document Manager:

1. [Watch short video introduction](#)
2. [Document Manager Datasheet](#)
3. [Interactive ROI tool & business case generator](#)

### Collaborate with workflows

Improve communication and collaboration by using workflows to assign roles and responsibilities for document.

### Full version control

Configurable retention policies enable each superseded version of a document to be retained.

### Permission control

Enforce permissions on document types and ensure your workforce is presented with documents they need.

### Document review

Document review is automatically prompted and feedback is collected and preserved within the system.

Audit trails for traceability  
Document histories and changes are retained for audit purposes and evidence of continuous improvement.

Reports and metrics  
An extensive range of reports and dashboard views enable fast and easy data interrogation.

Document notifications  
Email and to-do list notifications prompt users to read and understand new or changed documents.



## Audit Manager

Implement a routine and thorough internal and supplier audit programme for peace of mind your business is always improving.

Use the auditing solutions to:

- Plan and schedule any type of audit
- Assign roles and responsibilities
- Audit anywhere
- Associate audits with standards and regulations



More on AuditManager:

1. [Watch short video demonstration](#)
2. [Audit Manager Datasheet](#)
3. [Audit Manager module information](#)

### Highly configurable

Define audit templates, assign CAPA roles, workflows, guidance notes and background information.

### Demonstrate compliance

Where required, actionees must re-enter passwords to verify identity. All audit trails are incorruptible.

### Easy audit management

Authorised users are able to schedule a single audit and then specify frequency and interval repetition.

### Make audits accessible

Calendar view displays all audit and inspection activity the user has permission to see.

### Audit trails for traceability

Accountability is recorded and compliance with regulations is demonstrated.

### Save 8+ days a month

Auditors may download the audit application, completed offline and produces an instant audit report.

### Deeper insights

Authorised auditors may complete checklists and attach any uploaded files or multimedia as evidence.

## Risk Manager

Use a robust framework to manage risks, opportunities and vulnerabilities.

Risk Manager enables you to:

- Categorise any type of risk, such as operational, financial, compliance
- Manage risk in a closed-loop process
- Develop and communicate action plans
- Define risk control frameworks
- Score, assess risks and produce risk reports

“Qualsys’s software is simply the best solution on the market. It’s streets ahead of any rivals.”

Lee Clack, Quality Manager  
W. E. Rawsons Ltd



More on Risk Manager:

1. [Watch short video introduction](#)
2. [Risk Manager Datasheet](#)
3. [ISO 31000 toolkit](#)

### Risk assessment framework

Configure risk impact, classifications, likelihood to ensure a consistent risk management approach.

### Demonstrate compliance

All information is preserved and protected in line with organisational needs and compliance requirements.

### View risks

Search a risk database using selectable parameters such as risk identifiers, risk status, risk type, and more.

### Risk validation

Risk records are automatically validated on submission to ensure all relevant is included.

### Collaborate

Integrated workflow capability notifies other users to undertake actions or approve risk assessment.

### Instant risk reports

Report on time-frames, risk types, risk status, department and owner in the dashboard or export from the system.

### Risks from all employees

Suggested risks encourage all users to notify risk managers of issues. Risks are reviewed, then converted or rejected.

## Supplier Manager

Most manufacturing companies have a complex supply chain. Ensure your suppliers are consistently meeting your internal Standards and compliance requirements.

Use Supplier Manager to:

- Maintain a comprehensive record of supplier contracts, SLAs, contact details etc.
- Support strategic supplier relationship management and future procurement options.
- Product supplier reports



More on Supplier Manager

1. [Watch short video introduction](#)
2. [Supplier Manager datasheet](#)
3. [View training and workshops](#)

### Supplier record

Store supplier records in a standardised format which is accessible to anyone who needs it.

### Demonstrate compliance

The system automatically allocates unique record identifiers and manages complete record integrity.

### Record configuration

Group by supplier types to automatically apply approval workflows, metadata and restrict viewing permissions.

### Single Source of Truth

Notes, emails, observations, and conversations relating to a supplier are time and date stamped.

### Supplier reporting

Real-time access to the status of all supplier management activity and can deploy resource as required.

### Audit trail

Comprehensive audit trails provide visibility of supplier performance, any changes and updates are preserved.

### Strategic management

Records of supplier approvals, including re-approvals and withdrawn approvals are maintained.

## Training Records Manager

When your business has processes fit for purpose and your employees work to those same processes, you have a world class organisation.

Training Records Manager enables you to:

- Plan, test and manage competency of employees
- Assess training providers
- Record training
- Nurture employee knowledge
- Stay compliant, prevent issues

“The only limitation with Qualsys’s software is your imagination.”

Mark Poyser  
Quality Manager  
Data Image



### More on Training Records Manager

1. [Watch short video demonstration](#)
2. [Training Records Manager Datasheet](#)
3. [Request a callback](#)

#### Training record storage

All training records are stored in a standardised database made accessible and easily searchable.

#### System configuration

Videos, websites, documentation, training categories are created by Superusers to structure and organise training.

#### Evidence compliance

Mandate the need to attach evidence and complete quizzes to demonstrate competency after training.

#### Training Record Management

Single and batch training records may be created and managed by authorised system users.

#### Ownership and accountability

Trainees view their own training records unless specifically authorised otherwise.

#### Audit trails

Report on time-frames, risk types, risk status, department and owner in the dashboard or export from the system.

#### Training reports and metrics

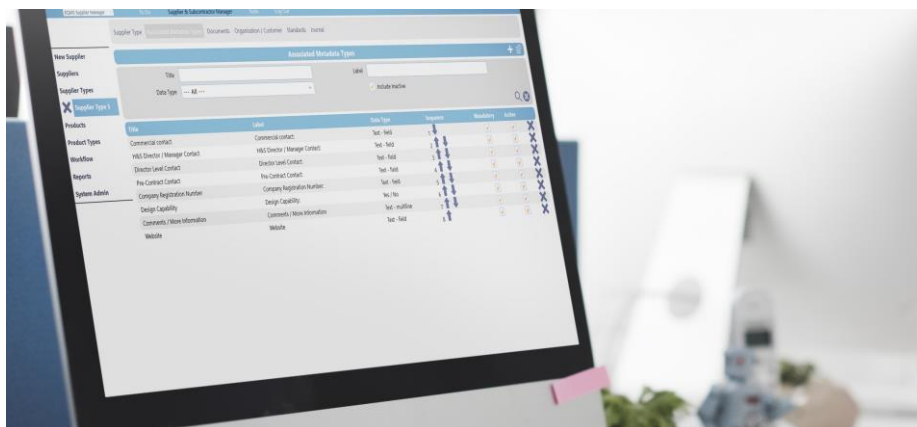
Real-time access to all training records are available through dashboards, matrix and exportable reports.

## Issues Manager

The best businesses adapt quickly. Our Issue Manager module provides a flexible and intuitive forms-based solution to manage issues and understand change.

Use Issues Manager to:

- Maintain jobs, issues, complaints, incidents and accidents, and any other change
- Understand the real root-cause
- Collaborate by using workflows to ensure change is managed
- Collate the right information using dynamic form fields



More on Issue Manager:

1. [Watch short video overview](#)
2. [Issues Manager Datasheet](#)
3. [Schedule a call](#)

### Issue record storage

Store all information in an incorruptible, standardised database format, accessible to authorised users.

### Configuration

Superusers define fields, privacy, workflows, types, forms, and can restrict fields based on issue type / group.

### Issue recording

Issues are recorded on kiosks, mobile apps or on desktops and immediately sent to person responsible.

### Issue tracking

Authorised users may view the progress of issue types either through the system or the dashboard.

### Attach evidence

Each record includes a journal for recording comments, progress and any other multimedia evidence associated with the record.

### Audit trail

Comprehensive audit trails provide full visibility for the issue, any changes and updated are preserved.

### Sensitive issues

Each issue record has an optional privacy setting with the ability to restrict viewing to named individuals.

## Equipment Manager

Protect your capital investments by managing the life-cycle of your business equipment and assets.

Use Equipment Manager for:

- Maintain a comprehensive record of all business equipment
- Equipment is easily located, replaced or repaired
- Understanding asset value, maintenance and calibration requirements
- Optimise the use of company assets

“The simplicity for the end users is fantastic. It’s so user-friendly. I also love the support we get from Qualsys.”

Janice MacMillan  
BMS Co-Ordinator  
Diageo

**DIAGEO**

More on Equipment Manager:

1. [Watch short video introduction](#)
2. [Equipment Manager Datasheet](#)
3. [Request a demonstration](#)

### Equipment record storage

All equipment records, together with details of inspection, calibration and maintenance are centralised.

### Demonstrate compliance

The system ensures the integrity of records with audit trails, unique identifiers and password protection.

### Configuration

Define equipment types used to categorise equipment, and customise equipment fields to suit your business.

### Advanced search

Users may search the asset database using selectable parameters such as equipment status, location etc.

### Notifications and alerts

Automatic notifications are sent when equipment maintenance reviews / calibration is required.

### Audit trail

Changes, accountability, and regulatory requirements are logged in the system and incorruptible.

### Reports and metrics

Flexible reports and dashboards with user selectable parameters make it easy to interrogate trends.



## 2. Services

### Make good health and safety practice the responsibility of everyone

A safe and healthy organisation takes more than a one-off initiative. It takes time, energy, resource and commitment to make best practice part of the culture.

Qualsys help you throughout your journey, with services such as:

- Discovery and scoping
- Implementation
- Configuration
- Training
- Validation
- Data migration
- Engagement
- Consultancy
- Customer success



**Read more about our services: <https://qualsys.co.uk/grc-services/>**

**Read more about our ISO 45001 training courses: <https://qualsys.co.uk/knowledge-centre/training/iso-45001-workshop/>**

## 3. Pricing

### ROI in eight weeks

87% of our customers see a return on investment within eight weeks after the implementation is complete.

Qualsys provides scalable, competitively priced solution though:

- Free end users
- Optional supplier portals
- Flexible licensing, support and maintenance

Support & Maintenance	Bronze	Silver	Gold	Platinum
Equivalent monthly price:	£219	£479	£799	£1429
What's included:				
Best practice training / configuration / workshop days	1	5	7	12
iEQMS Mobile Application (value £45/m)		✓	✓	✓
Microsoft Office Add-ins (value £45/m)		✓	✓	✓
Microsoft Outlook Add-ins (value £45/m)			✓	✓
Offline back-up tool (value £175/m)			✓	✓
Supplier portal (value £300/m)				✓
Issue Manager: Data import application (value £100/m)				✓
Software upgrade credits p.a.	1	1	2	4
Email support	✓	✓	✓	✓
Support (Nominated users)	1	2	6	6
Enhanced support response times			✓	✓
24/7 support				POA
Feature priority group. Influence the roadmap			✓	✓
Named Account Manager		✓	✓	
Account Director				✓
Customer Success Champion	✓	✓	✓	✓
Help and Knowledgebase		✓	✓	✓
Client User Group(s)	✓	✓	✓	✓
Annual Health Check & Report		✓	✓	✓
Package price cost savings	14%	33%	38%	39%

**See a live ISO 45001  
health and safety  
management system in  
action.**

**Request a live demonstration:**

**<https://qualsys.co.uk/contact-us>**

### **Contact details**

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Website: [www.qualsys.co.uk](http://www.qualsys.co.uk)

### **Download ISO 9001:2015 toolkit**

Make the most of our free ISO 9001:2015  
resources by downloading our toolkit:

[http://quality.eqms.co.uk/iso-9001-2015-  
toolkit](http://quality.eqms.co.uk/iso-9001-2015-toolkit)

